**Job Description, Project Foreman**

Project Foreman:  
-Assists in a variety of maintenance and repair work related to the preparation of various surfaces for painting by washing, scraping, sanding, grinding, and other means as necessary.  
-Caulks, putties, bondo's, fill to a nonexistent finish.  
-Masks using masking machine and ability to decipher the proper process and materials to use to keep surfaces free of paint.  
-Erects and uses ladders up to 32 feet in height   
-Paints buildings, structures, equipment, and furniture using brush, roller, spray gun or other applicator.  
-Determines quantities and requests supplies orally or in writing.  
-Cleans and stores tools and equipment and cleans work sites.  
-Bends/stoops/reaches and lifts/carries heavy objects weighing up to 100 pounds; twists torso 45° to 9 to perform essential functions  
-May be assigned to wear a respirator  
-Trouble shoot issues or problems on site   
-Maintains records and logs as needed  
-Communicates job progress daily  
-Maintains job schedule and progress  
-Keep job man hour and material totals within budget per job  
-Communicates clearly with customers.  
-Treats team members with respect  
-Minor drywall repairs  
-Initiate training for the various types of drywall finishes (Smooth wall, knock down & stipple).  
-Application of spraying lacquers, varnish and epoxy finishes  
-High End Cabinet Refinishing, attention to detail  
-Strong people and customer service skills mandatory  
-Must have a strong understanding of residential/commercial painting  
-Must be detailed oriented  
-Completing jobs from start to finish.  
-Learning new systems  
-Initiate safe practice and training of machinery related with this craft  
-100% protection of all jobsites  
-Ensure company policies, procedures and safety guidelines are followed  
-Other duties may be assigned  
-Quality character and integrity are extremely important  
-Clean and Valid DMV